

EAST BAY HERITAGE QUILTERS

2008 DONATION & GRANTS APPLICATION

Application Rules

1. All donation requests must be postmarked on or before March 15, 2008.
2. The **Donation & Grants Application Form** must be submitted in full.
3. Grants and donations are awarded only to non-profit organizations.
4. Enclose a copy of your organization's current: **Financial Statement & Operating Budget**.

(A summary/overview copy of these reports will suffice.)

5. All Grants and donations are subject to East Bay Heritage Quilters' by-laws as follows:

Article 11 – Fiscal Policies

Section B: *The Executive Board may make donations of moneys to an organization which is in compliance with Section 501(c)(3) of the United States Internal Revenue Code. Donation money must support the purposes of EBHQ. Any exceptions shall be voted on by the general membership with written notice thirty (30) days prior to the general meeting.*

Article 2 – Purpose

Section A: *The purpose of this organization is to preserve and continue the traditions, culture, and history of quilting; to promote fellowship among interested persons in all aspects of quilting; to contribute to the knowledge of and to promote the appreciation of fine quilts; to sponsor and support quilting activities; to encourage quilt making and collecting; to contribute to the growth of knowledge of quilting techniques, textiles, patterns, and quilt makers through educational meetings and travel.*

Section C: *The property of these nonprofit organizations is irrevocable dedicated to charitable purposes and no part of the net income or assets of this organization shall ever inure to the benefit of any officer or member thereof or to the benefit of any private person.*

EAST BAY HERITAGE QUILTERS

2008 DONATION & GRANTS APPLICATION FORM

Form Deadline:	March 15, 2008
Mail Application to;	Jennie Alexich, EBHQ President 1508 Virginia Street, Berkeley, CA 94703
Email Application option:	Jalexich@encircle.com subject: EBHQ Grants & Donations
Name of Organization:	
Address:	
Contact Person:	
Telephone Number	
1. What is the purpose of your organization?	
2. Does the IRS consider your organization to be a non-profit, tax-deductible corporation?	
3. What is your tax identification number?	
4. What is the size of the grant you are requesting?	
5. What is the purpose of the donation/grant?	

EAST BAY HERITAGE QUILTERS

6. Is this an ongoing project or a one-time project? If it is a one-time project, how long will it last and what is the total anticipated cost of the project?	
7. Is there a deadline for the donation/grant? If so, what is the date?	
8. How much of the donation will be overhead and how much will be applied directly to the project?	
9. How will this donation be publicly acknowledged?	
10. If any published material, such as a catalog, book or other written materials, will be available as a result of the project, will a copy be provided to East Bay Heritage Quilters for our library?	
Signature:	
Title:	
Date:	